

**HEBDEN BRIDGE & MYTHOLMROYD  
TOWN DEVELOPMENT BOARD MEETING**

Tuesday 14 June 2022

Zoom Meeting

**MINUTES**

**In Attendance:**

Councillor Scott Patient (Chair)  
Sian Rogers Policy & Projects, Calderdale Council  
Zohrah Zancudi Director Public Services, Calderdale Council  
Jae Campbell, Neighbourhoods, Calderdale Council  
Graham Mynott Director, Hebden Bridge Community Association  
Jason Boom, Clerk Hebden Royd Town Council  
Mary Farrar, Highways, Calderdale Council  
Kat Armstrong, Green Economy, Calderdale Council  
Councillor Dave Young, Calderdale Metropolitan Borough Council  
Councillor Carol Stow, Hebden Royd Town Council  
Councillor Val Stevens, Royd Regen  
Jude Furniss (Minutes)

**Apologies:**

Councillor Jane Scullion  
Councillor Josh Fenton-Glynn  
Councillor Sarah Courtney  
Edwin Baker  
Steven Lee (Assistant Director Strategic Infrastructure - CMBC)  
Geoff Wood, Royd Regeneration  
Councillor Jim Furniss  
Hebden Bridge Business Forum  
Anthony Rae,  
Roger Benn,  
Cllr Susan Slater

## **1. WELCOME AND APOLOGIES**

All welcomed to the meeting and introductions made.  
Noted apologies as listed above.

Cllr Patient (SP) noted that this would be his last meeting as Chair; the position will be handed over to Cllr Fenton-Glynn for the next meeting.

## **2. MINUTES OF LAST MEETING AND MATTERS ARISING**

Minutes were agreed as an accurate representation of the previous meeting.

### **Matters Arising**

- There will be a new Towns and Regeneration Manager who will be looking at overall co-ordination of for Town Board Meetings, Rob Shipway. The hope is that Rob will be able to manage meetings so that there are less time clashes with other Town Board meetings
- Sian Rogers (SR) is in the developing tender for the Hebden Bridge masterplan, she will distribute this once completed
- SR has actioned the previous request for Jason Boom (JB) to be on the circulation list
- SP noted that the conversations about the public toilets and access to such are still ongoing. There will be a need to revisit the subject at the next meeting after further internal discussions to include how those plans link into the Age-Friendly Calderdale plans.

## **3. Update on the HB Partnership/HBCA 10-year birthday plans**

Graham Mynott, Hebden Bridge Community Association

Graham Mynott (GM) talked about the relationship between Hebden Bridge Community Association and the Hebden Bridge Partnership. Around 2018, Antony Rae took position of secretary and conversations opened on how the two wanted to align/converge as both covered similar grounds. This was progressing well, but the pandemic hindered progress. Today's update is that the Community Association will take on the functions around: championing voluntary organisations and the Annual Jamboree which will be held in in Sept / Oct (date TBC). They are still in the process of sorting out the practicality of this hand over, but it is progressing well.

The long-term goal is to try to replicate the way in which the partnership worked pre-pandemic, which was subject based conversations and the role of the voluntary sector in the community i.e. floods, economy etc. The community association would be interested in being involved in the Town Board master planning, bringing a discussion on the voluntary sector to the board towards the back end of the year.

GM then went on to discuss 10<sup>th</sup> birthday of the opening for new town hall - 25<sup>th</sup> June 2022. The plan is for a day of entertainments. Reach Forward are hosting the Jo Cox Great Get Together in the park on the same day, so the public should hopefully be able to attend both events.

GM stated that we have been running two successive projects in the last three years funded by Architectural Heritage Fund to improve the Grade 2 listed part of the town hall. For the whole of August, there will be an exhibition on these projects, to include - Heritage, Plans, Accessibility, Refection back to community engagement and bringing underused areas into use.

## **DISCUSSIONS**

Cllr Carol Stow (CS) opened discussions about the efficiency of the building in relation to net-zero Climate Action. GM explained that when the building was opened 10 years ago it was fitted with variety of equipment to be energy efficient. Some of this equipment is still fully functioning however, unfortunately, some of this equipment has been damaged during flooding. GM is looking into getting expert advice on how to move forward with the current equipment and funding around fixing / refitting such equipment. HBCA also looking at opportunities for funding - e.g. current climate action fund hosted by CFFC.

#### **4. Climate action partnership update and opportunity for HB & M to shape**

Cllr Patient & Kat Armstrong, Green Economy team, CMBC

SP introduced the subject stating we are now developing a Climate Action Plan *for* Calderdale, as opposed to a Council action plan. As part of that process the governance has been changed of what was formally known as Climate Change Working Party and is now a climate action partnership to better reflect the different sectors, expertise, and diversity of Calderdale. There has been outreach to various groups to encourage increased diversity on the partnership and to widen representation on the panel including business sectors. there is ongoing engagement with partners to develop the plan through task & finish groups.

Kat Armstrong (KA) gave a short presentation on the Climate Action Plan. The presentation included information about Calderdale Councils emission reduction pathway study, showing a graph of our current trajectory of carbon emissions and a proposed pathway plan of our possible trajectory towards being net zero. KA explained this would require significant changes to transport, retro-fitting buildings and undertaking what's technically feasible. We are currently in co-production phase to show how we will look as a borough when we reach net-zero. There has been a lot of consultation on how the community feels about the plans and the task and finish groups showed a shared voice talking about how we can work better, how each person can help, how to collaborate, think big, but also be practical and tangible to achieve net-zero. The upcoming consultation is planned for completion at the end of July and KA wants it to be a Place Based plan with lots of interaction from the community. The key points wanted to take from this consultation is opinions and agreements on our planed actions and priorities.

#### **DISCUSSION**

CS asked for clarity on the figures from the presentation and opened discussion on the increased electricity demand and infrastructure and "How" the Climate Action Plan will be achieved, ensuring we capture the people who are ready to change but aren't quite sure how to. It was highlighted that this is a Calderdale aspiration rather than a national aspiration, but that the aspirations work hand in hand.

It was noted that different areas in the borough will move at different paces due to social consensus to change. SP explained that we are in-step with West Yorkshire and their plans and are working together. Change will require lobbying and policy working as well as practical local action. KA explained that the final Action Plan will be clearer and more inspiring.

Key points:

Mary Farrar (MF) opened discussion of what key constraints are and therefore what is in our direct control and what is something we can influence.

Councillor Val Stevens (VS) raised point that we need to emphasis to the public "Why" this is an important issue for today and not to delay personal action. There were discussions around the need for comms to encourage emphasis on the direct benefits to the individual and their families, and to increase knowledge about solutions, to encourage engagement in this plan from every individual. How it is essential and move the opinion away from this being a Council only issue. It was discussed the need for Town Council, in particular John Kedwards HRTC Climate Emergency & Biodiversity Officer to link into this work from Hebden Bridge and M perspective.

## IT WAS AGREED

- That the consultation aspect will come next and will make sure everyone gets the opportunity to feed into that. This will take the recommendations and concerns discussion from today's Town Board meeting.
- Need to focus more on comms abouts the positivity of what we are already doing and how to people can get involved
- KA to link with John K at HRTC

## 5. Update on A Board Policy & pilot

Mary Farrar, Highways Calderdale MBC

Mary Farrar (MF) summarised the policy for A-Boards to be piloted in Hebden Bridge as circulated with the papers.

The keys issues highlighted were:

- Consultation finishes 30<sup>th</sup> June (TBC)
- Restricted to one A-Board per property
- Restricted in size of A-Board
- They will not be allowed in the conservation area (most shops in HB)
- A licence will be required for an A-Board
- They can not be positioned in an obstructive way
- Once piloted, the plan is to report back to cabinet in September
- There are plans at looking for an alternative to A-Boards, such as something you could hang in windows

## DISCUSSION

Councillor Dave Young (DY) highlighted most of HB business shops will not be allowed A-boards due to the conservation area, and that even though businesses may reflect negatively on this, it is positive from the point of view of disability access.

GM questioned how businesses in the conservation area can get overhanging signs as an alternative, as many of the buildings are Listed. He asked whether Planning department was aware/supportive of the pilot. Discussions were made around the need for involvement from Laura in planning and whether a collective application for restricted business could be possible, with a suggestion of consistency of design.

CS expressed frustration over the A-Board debate as it has been ongoing for over four years and there is unease from the disability forum with regards to accessibility. CS asked for clarity on time scale of decisions and MF agreed to consult with Steven Lee and answer as soon as possible. SA suggested Dianna Greenwood/Place Team could help make sure there is awareness with businesses about the plans and to help co-ordinate engagement with businesses. SP stated that businesses have already been informed in the Businesses Forum.

SR? opened discussions on enforcement of the policy and encouraged the idea of working with the businesses to gain a shared solution to issues that arise and support them as such. Jason Boom (JB) asked for a clear steer to be provided from Calderdale Council on what process to undertake with regards to enforcement before his officers would be involved. Zohrah Zancudi (ZZ) welcomed engagement from local officers for enforcement. Education and engagement are very important and would like for JB to involved.

MF to consult with Steven Lee to answer questions raised and clarity dates. MF to distribute answers by email.

## **6. Forward Plan**

Items suggested from Board for future items of interest:

CS – 2nd homes/Holiday Lets in the borough, to discuss similar priorities to policies set out by Whitby Council. SR stated that the housing team at the Council have already started pulling something on the issue. Together Housing (housing association) are also interested in applying role in Town Boards and may be able to attend a future meeting SR to pick this up with Together.

SP – Flood Alleviation Scheme Plan with Jo Arnold and Christian; Needs revisiting due to rapid progression of work

SP – Culture in reference to Bradford and how Calderdale may play a bigger part / have lead ins

SP - Public Toilets, as internal conversations continue

## **7. AOBs**

SP concluded that SA, Cllr Josh Fenton-Glynn and himself will have a have conversation to hand over the Chairing of the meeting to Cllr Fenton-Glynn

Date of next meeting – 16<sup>th</sup> August Tues – TBC