

# **Brighthouse Meeting Minutes**

**Date: 21/02/23**

**Time: 6pm – 8pm**

**Location: Brighthouse Library**

## **Board Members:**

Cllr Howard Blagbrough (Chair)

Cllr Sarah Courtney

Cllr Sophie Whittaker

David Whitehead

Richard Mitchell

Jason Carlton

Lesley Adams

Carl Wrigley

## **Others In Attendance:**

Zakariya Ali (minutes)

Xanthe Quayle

Chris Sibthorpe

Kate McNicholas

Sheha Khulge

Stephan Naylor

Watson Joseph

Keiron O'Hara

Colin Gordon

Anne Colley

Shannon Prendergast

Richard Thorpe

Rob Shipway

Duncan Cooper

Alex Mingozi

## **1. Welcome & Apologies**

**Apologies from:** Heather Waddington, Cllr Jane Scullion, Cllr George Robinson, Craig Whittaker

## **2. Declarations of Interest**

No interests were declared.

## **3. Minutes from last meeting**

The minutes of the last meeting were agreed as an accurate record. There were no matters arising.

## **4. Project update: public realm**

The town board received a presentation from the Xanthe Quayle team. The following issues and comments were raised:

Welcomed the use of materials.

- Questioned scope to improve street lighting: project budget does not cover replacement but will be additional lighting and potential to paint existing lighting columns.
- Approach to improvements on land within property ownership: will be seeking permission to refurbish their land, and will delineate with a flush channel. Won't be responsible for maintenance.
- Parking: any reductions to time limits will be considered by Calderdale Council, in the context of their overall parking strategy. Disabled parking will be free as across Calderdale. Local Plan predicts increased housing and therefore potentially more demand for parking. Recognise need to encourage modal shift to achieve programme outcomes.

**Action:** provide information from the parking study to support Board members in their conversations with stakeholders.

- HGV limitations: 10 tonne weight restriction, permit basis for events, accessible to emergency vehicles.
- Wayfinding and signage: materials will provide visual cues, and destination signage. Will be considering placement of bollards in next phase.
- Relocation of street furniture: will keep plaques and incorporate into new street furniture. Consider scope for a walkway that incorporates local names, as per Yorkshire Sculpture Park.
- Ramp access to Bethel Street, and bus waiting.

**Action:** XQ to review.

**Action:** RS to provide HB with detail of Brighouse Bus Station improvements under Levelling Up Fund.

Maintenance and replacement of materials: allowing for surplus, and fit with Calderdale Council's stock material, as well as quality installation and materials. Also considering planned works around digital infrastructure etc, and ensuring utilities are in ducts.

Budget confidence: confident will deliver to budget, and inflation less of a pressure as recently costed. These designs subject to budget deliverability.

## **5. Project update: market revitalisation**

- The town board received a presentation from the Bond Bryans team.

**Action:** ZA to share the presentation.

The following issues and comments were raised:

Will there be hatches to the canal side? Yes, and designated seating areas giving views of canal.

## **6. Communications (Steven)**

- Comms challenges, more attention, people come forward with ideas/ views also engage with unhappy people regarding plans.

**Action:** Make sure people are aware of progress

Plans are going to happen small tweaks and changes but no significant changes.

- Plan in progress will be more on that and will be shared comms activity once plans are complete.
- Leaflets, social media, email list, people are engaged.
- 8% reduction in car parking will be key point in comms.
- Planning first before works begins and has to go through the phases of the project, timelines and delivery.
- Year of planning, not spade in the ground this year.
- 13 week approval period, comms up to planning application.
- Pre-election period issues.
- Strategy moving forward.

## **7. Item 8 Ambitions for towns**

- Re issued application, papers with councils response.
- Maybe will be able to use ward forums, use some money towards this project.

## **8. AOB**

- No AOB.

## **9. Date of Next Meeting**

- 19<sup>th</sup> April 2023 6pm

