

Code of Conduct for Members of Todmorden Town Board

1. Standards of Conduct
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3. Allegations of Breach of Code of Conduct

Code of Conduct for Members

This Code applies to all Members of the Board.

Members are expected to comply with this Code when they are conducting the work of the Board, representing the Board and otherwise acting in their capacity as Board Members. The Code of does not apply to what Members do in their purely private and personal lives.

Part One - Standards of Conduct

1.1 Members must have regard to, and act in accordance with the Seven Principles of Public Life (otherwise known as the Nolan Principles).

1.2 Members must have due regard to the role of the Calderdale Metropolitan Borough Council as "The Responsible Body" for the Board and to any legal guidance issued by the Council.

1.3 Members will behave courteously to other Board members both during meetings and at all other times

1.4 Members will not engage in behaviour during or outside meetings which will undermine the work of the Board.

1.5 Members will seek to work by consensus.

1.6 Members will raise any concerns about the conduct of other Members or the Board with the Co-Chairs.

Part Two – Registration and Disclosure of Interests

2.1 Members must complete and return to the Council a Register of Interests Form. This will include disclosable pecuniary interests and other interests as required by the Form. The definition of a disclosable pecuniary interest is set out below. Failure to do so could jeopardise the decisions of the Board.

2.2 Disclosure of Pecuniary and other Interests at Meetings

Where a Member is present at a meeting of the Board or a sub group of the Board and the Member is aware that they have a disclosable pecuniary interest or other interest in a matter to be considered, or being considered, at the meeting the Member must disclose the interest to the meeting. Where a Member has disclosed a disclosable pecuniary interest they must not: (a) participate, or participate further, in any discussion of the matter at the meeting, (b) participate in any vote, or further vote, taken on the matter at the meeting.

Where a Member is present at a meeting of the Board or a sub group of the Board and identify an interest which they feel should be declared in the public interest, such interests should be declared to the meeting. In such circumstances the Member must consider whether their continued participation in the matter relating to their interest would be reasonable in the circumstances, particularly if the interest may give rise to a perception of a conflict of interests in the matter under discussion but they are not automatically required to remove themselves from the meeting and may vote on the matter.

2.3 A 'disclosable pecuniary interest' is

Employment, office, trade, profession or vocation

Any employment, office, trade, profession or vocation carried on for profit or gain.

Sponsorship

Any payment or provision of any other financial benefit arising from their membership of the Board

Contracts

Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the Council or Board(a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.

Land

Any beneficial interest in land within the Town Investment Plan Boundary which (to a Member's knowledge) the land may benefit under the Town Investment Plan.

Licences

Any licence (alone or jointly with others) to occupy land within the Town Investment Plan Boundary for a month or longer where (to a Member's knowledge) the land may benefit under the Town Investment Plan.

Corporate tenancies

Any tenancy where (to a Member's knowledge) the property may benefit under the Town Investment Plan(b)

Securities

Any beneficial interest in securities of a body where (a) that body (to a Member's knowledge) has a place of business or land in the area of the Town Investment Plan Boundary (b) either -
(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

2.4 A pecuniary interest is a 'disclosable pecuniary interest' in relation to a Member if it is of a type described in paragraph 2.3 above, and either: (a) it is an interest of the Member, or (b) it is an interest of a relevant person which is (i) a Member's spouse or civil partner, or (ii) a person with whom a Member is living as husband and wife, or (iii) a person with whom a Member is living as if they were civil partners, and that the Member is aware that that other person has the interest.

2.5 Other interests

Any interest which may give rise to a perception of a conflict of interests

2.6 Sensitive Interests

2.7 If the nature of an interest is such that a Member and the Co Chairs consider that disclosure of the details of the interest could lead to the Member, or a person connected with the Member, being subject to violence or intimidation, the interest must not be included in any published version of the Register of Interests, or be entered into any copy of the register that is made available for public inspection. Instead, the Register of Interests may state that the Member has an interest the details of which are withheld for reasons of personal safety.

2.8 If the Member is required to disclose such an interest in a meeting, the Member need not disclose the interest, but merely the fact that the Member has a disclosable pecuniary or other interest or in the matter concerned.

3. Allegations of a Failure to Comply with the Code of Conduct:

All complaints alleging a failure to comply with this Code and will be considered by the Co-Chairs who may take advice from the Council's Head of Legal Services.

I have read and accept the Code of Conduct:

Name:

Signed:

Dated: