

# Statement of Responsibilities for the Statement of Accounts

## The Council's Responsibilities.

The Council is required to:

- make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this Council, that officer is the Head of Finance;
- manage its affairs to secure economic, efficient and effective use of resources and to safeguard its assets;
- approve the statement of accounts.

## The Head of Finance's responsibilities.

The Head of Finance is responsible for the preparation of the Council's statement of accounts in accordance with proper practices as set out in the Code.

In preparing this statement of accounts, the Head of Finance has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent; and
- complied with the local authority Code.

The Head of Finance has also:

- kept proper accounting records which were up-to-date; and
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

## Certification of Accounts:

I certify that the Statement of Accounts presents a true and fair view of the position of Calderdale Metropolitan Borough Council as at the 31<sup>st</sup> March 2018 and its income and expenditure for the year then ended.



N Broadbent CPFA  
Head of Finance

30<sup>th</sup> July 2018

I confirm that these accounts were approved by the Audit Committee on the 30<sup>th</sup> July 2018. Signed by the chair of the meeting on behalf of Calderdale Metropolitan Borough Council.



Cllr S Baines  
Chair of Audit Committee.

30<sup>th</sup> July 2018