

Hebden Bridge and Mytholmroyd Development Board

Minutes of the meeting held 10th May 2023

Meeting held via Teams

Board Members Attending

Councillor J Fenton-Glynn

Graham Mynott

Councillor Sarah Courtney

Councillor Scott Patient

Geoff Wood

Graham Mynott

Others In attendance

Faye Henderson

Adrian Gill

Rob Shipway

Jae Campbell

Darren Thomas

Zakariya Ali

1. Welcome and apologies

The Chair declared the meeting inquorate.

The Board asked RS to update membership details following the local elections.

Action: RS to review Board details in liaison with Councillor Courtney.

2. Declarations of interest

There were no declarations of interest.

3. Minutes from previous meeting

The Board declared the minutes of the meeting held 30th March as a true record.

4. Masterplan update (Rob Shipway, Calderdale MBC)

RS informed the Board he had updated the draft vision document (masterplan) circulated at the March meeting. Board members and council officers had submitted comments and suggested amendments which RS had incorporated where appropriate. The principal changes related to tourism, incorporating links to ongoing Calderdale visitor strategy work, and strengthening public health links.

RS reported he had contacted procurement to identify an appropriate consultant to deliver the work. The procurement team are looking to identify consultants and RS asked the Board to explore their own networks for potential interest.

Cllr Patient asked if the budget of £18,000 was adequate to attract interest from the sector. The Board asked Councillor Courtney and RS to explore opportunities to increase the budget.

5. Board development (Rob Shipway)

The Board asked that Councillor Courtney work with RS to develop an approach to identify potential Board members. RS asked Board members to forward suggestions they might have to him.

RS asked if the Board would prefer meeting in person or continue by Teams. The Board suggested continuing business via Teams with occasional meetings in person when appropriate, for example to welcome new Board members.

The Board discussed the need to widen membership to include representatives from the disabled community, young people, older people, and business.

The Board agreed that the proposed vision / masterplan work should be used to drive board recruitment, ensuring the key objectives identified in the plan can be delivered with expert input at the Board. For example, the Board should seek expertise from public health to deliver these ambitions.

Cllr Courtney asked Board members to submit suggestions to RS.

Action: Board members to identify potential Board members to RS

Action: RS to contact Orange Box to discuss young people's engagement.

Action: Councillor Courtney and RS to provide report to July Board on recruitment and interview process.

6. Any other business

The Board noted the launch of the new Rural Prosperity Fund and GM suggested ideas should be discussed at the Board and Business Forum.

Cllr Fenton-Glynn highlighted the condition of the park and asked if Council staff could inspect this. It was noted that Active Calderdale was investing in parks and the Board asked that officers raise the park with Public Services and the Active Calderdale team.

Adrian Gill updated the Board on the condition of Market Street, recognising the need to improve the surface of the road where there are potholes and poor drainage in parts. Corridor Improvement Programme (CIP) works will be conducted in June.

The Board noted the timetable coincided with exams and holidays and asked if works could be conducted overnight. Whilst this is not possible there will be a focus on synchronising works in the town to minimise disruption.

The Board stressed the need for regular communications on works and progress. The Board asked that a briefing be shared with Board members for distribution at the Ward Forum.

Regarding A Boards, the Board noted a letter drop to businesses was planned for early June. The Board asked that Adrian circulate an update on A Boards.

7. Action Log

Actions	Responsible Officer
Review current Board membership details	RS to consult with Cllr Courtney
Seek opportunities to bring in additional resources for the vision plan.	RS and Cllr Courtney
Contact Orange Box to seek young people representation	RS
Seek new Board members	All inc. Board members.
Circulate information on A Boards	Adrian Gill